

## Application for employment

Please read the 'Information for candidates' guidance before you complete the form. Please complete the form in **BLOCK CAPITALS**.

Job Title

Ref No

Closing Date

### Personal Information

Surname

Forenames

Title (Mr, Mrs, Miss, Ms, etc)

Surname at birth, if different

E-Mail

Address where we can contact you - please ensure this is your place of residence

Postcode

Do you have the right to take up employment in the UK

Yes  No

If you do not have the right do you require assistance with applications

Telephone Number

Mobile Number

Driving Licence Number (copy to be provided)

Do you have a disability we should be aware of ?

Yes  No

If yes please let us know whether there is any special help that you would like us to provide for you if invited for interview or offered a job

### Declaration - To be completed by all applicants

I declare that the information I have given on this form is, to the best of my knowledge, true and complete. I understand that if it is subsequently discovered any statement is false or misleading, or that I have withheld relevant information, my application may be disqualified or, if I have already been appointed, I may be dismissed. I hereby give my consent to the Company processing the data supplied on this application form for the purpose of recruitment and selection.

Signature

Date

### Referees

Please give the names of two referees. Your referees should be from your present or most recent employer and previous employer or, if you have been in education in the last five years, your last school, college or university.

Please do not provide personal referees.

Name

Name

Business Address

Business Address

Postcode

Postcode

Telephone Number

Telephone Number

Fax Number

Fax Number

E-Mail

E-Mail

How long has the above known you, and in what capacity?

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Can we apply for references if you are shortlist?

Yes  No

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Yes  No

Unless indicated otherwise, we may contact your referee if an offer is made

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## Employment history

Please give brief details of all full and part-time work, including any periods of self-employment, covering the last 10 years

Name, address and business of present or most recent employer	Dates		Job Title and nature of work	Reason for leaving
	From	To		

## Educational information, Driver CPC and professional qualifications

Please tell us about your education, professional and job specific qualifications and training, beginning with the most recent.

Name of school, college, university or training establishment	Type of qualification	Full title of subject taken	Grade or Mark

## Driver Certificate of Professional Competence Training

Completed Training	Date of Training	Training Organisations Name	Trg Reg No

## Details of driving convictions and LGV licence details (for LGV drivers only)

Please give details of driving convictions if any?

Date LGV Licence was passed

Expiry Date

LGV licence Number (please enclose a copy)

Categories

Do you hold a Digital Tachograph Card (please enclose a copy)

Have you received any training for the Drivers CPC (please provide details)

Once completed, please return the application form and supporting forms to:

[personnel@langdons.co.uk](mailto:personnel@langdons.co.uk)

or  
Personnel Office, Langdon Industries Ltd, Showground Road  
Bridgwater, Somerset, TA6 6AJ

## Information and Guidance for applicants

Please read carefully prior to completing the application form.

### Langdon Industries Ltd

Langdons is part of the German Kraftvekker Nagel GmbH Group and is one of the most successful chilled and frozen food storage and distribution companies in the UK. It has Nine depots around The Country, the Head Office is based in Bridgwater Somerset along with the Showground Road depot, there is a further depot in Bridgwater at the Express Park site. Other depots are located at Dover, Liverpool, Luton, Peterborough, Glasgow, Redditch and Barnsley.

### The application form

Applications will only be considered from applicants who meet the requirements set out in the person specification.

#### Completing the application form

You must complete the form in full and provide the necessary referees as requested, applicants should meet the requirements of the person specification if one is provided. LGV Drivers and warehouse operatives will be required to provide evidence of relevant and up to date qualifications. LGV drivers will also need to provide copies of their Digital Tachograph Card, and any training carried out towards the drivers CPC. Drivers and Warehouse operatives will be required to undertake an assessment on the equipment they are licensed to drive, there will also be written questions relevant to the job role.

LGV drivers should complete the Drivers Hours and Working Time Regulations questionnaire attached to this application form. Further assessment will be required and LGV drivers will be required to carry out a driving

### Drivers Hours and Working Time Directive Questionnaire

Name (BLOCK CAPITALS)

Please complete each question by ticking the correct answer box

#### Questions

#### Answers

WHAT IS THE NORMAL DAILY DRIVING PERIOD?

7.5 hrs  11 hrs  9 hrs

WHAT BREAK PERIOD MUST BE TAKEN AFTER 4.5 HOURS DRIVING?

1.5 hrs  30 Mins  45 Mins

DURING ANY 4.5 HOURS DRIVING, REST MAY BE TAKEN. WHAT IS THE MINIMUM BREAK THAT IS ALLOWED?

10 Mins  15 Mins  20 Mins

TO COMPLY WITH THE WORKING TIME DIRECTIVE IF A 45 MINUTE BREAK IS SPLIT WHICH PART OF THE BREAK MUST BE TAKEN FIRST?

30 Mins  15 Mins  20 Mins

HOW MANY DAYS ARE COUNTABLE FOR WEEKLY DRIVING?

6 Days  5.5 Days  7 Days

IN EACH PERIOD OF 24 HOURS HOW MANY HOURS CONSECUTIVE REST MUST BE TAKEN?

8 Hrs  11 Hrs  10.5 Hrs

WHAT IS THE TOTAL NUMBER OF DRIVING HOURS ALLOWED FOR FORTNIGHTLY DRIVING?

90 Hrs  75 Hrs  80 Hrs

IN FORTNIGHTLY DRIVING WHAT WOULD BE THE MAXIMUM HOURS FOR THE FIRST WEEK OF DRIVING?

65 Hrs  45 Hrs  56 Hrs

HOW MANY DAYS DURING A WEEK CAN A DRIVER REDUCE HIS DAILY REST PERIOD TO NINE CONSECUTIVE HOURS?

3 Days  4 Days  Not at All

SHOULD YOU BE DELAYED ON A JOURNEY WHICH PREVENTS YOU FROM TAKING A STATUTORY REST, DO YOU?

Do Nothing  Write the Reason on the rear of the chart  Write reason on front of chart

Signature

